



Date:	July 22, 2020
Subject:	Provides Questions and Answers
Solicitation:	RF3-RFQ 3520R01, Third Party Motorcycle Safety Training Program
Due Date/Time:	August 31, 2020, 10:00 AM
Addendum Number:	3

To All Suppliers:

The Commonwealth of Pennsylvania defines a solicitation “Addendum” as an addition to or amendment of the original terms, conditions, specifications, or instructions of a procurement solicitation (e.g., Invitation for Bids or Request for Proposals), including but not limited to questions and answers, which are considered a material part of the solicitation.

Please see the following update:

Addendum 3 answers the following questions:

1. In the Statement of Work, paragraph I-5, Task 1, E, Item 1 states that all instructors must attend a PennDOT training session prior to beginning training. Would you please describe this training, to include frequency, location or delivery method, cost, and anything else pertinent?
 Answer: This training will occur virtually. It will cover topics such as proper PennDOT paperwork procedures, proper stamp storage, security of personally identifiable information, licensing procedures of individuals under the age of 18 and other various topics .

2. Some training sites within the state are owned or controlled by PennDOT, such as the Bartram location. Who should we communicate with for information about using those sites, any conditions of use, and if are approved for use, who will sign the agreement for us to use them? These agreements are required to obtain a Rider Education Recognition Program (RERP) Agreement with MSF.
 Answer: Communication in regard to use of PennDOT owned or controlled sites needs to be communicated through the Issuing Officer (James Alwine). The use of the sites will be determined on a case by case basis.

Except as clarified and amended by this Addendum, the terms, conditions, specifications, and instructions of the solicitation and any previous Addendum(s), remain as originally written.

Regards,

James Alwine
Issuing Officer
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